**Child Protection**

**Nicker N.S.**

**Appendix 1: Checklist for Annual Review of the Child Protection Policy**

The Board of Management must undertake an annual review of its Child Protection Policy and the following checklist shall be used for this purpose.

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|  | As part of the overall review process, Boards of Management should also assess other school policies, practices and activities vis a vis their adherence to the principles of best practice in child protection and welfare as set out in the school’s Child Protection policy | YES | NO |
|  | Has the Board formally adopted a child protection policy in accordance with the ‘Child Protection Procedures for Primary and Post Primary Schools’? | YES | NO |
|  | As part of the school’s child protection policy, has the Board formally adopted, without modification, the ‘Child Protection Procedures for Primary and Post Primary Schools’? | YES | NO |
|  | Are there both a DLP and a Deputy DLP currently appointed? | YES | NO |
|  | Are the relevant contact details (HSE and An Garda Síochána) to hand? | YES | NO |
|  | Has the DLP attended available child protection training? | YES | NO |
|  | Has the Deputy DLP attended available child protection training? | YES | NO |
|  | Have any members of the Board attended child protection training? | YES | NO |
|  | Has the school’s child protection policy identified other school policies, practices and activities that are regarded as having particular child protection relevance? | YES | NO |
|  | Has the Board ensured that the Department’s ‘Child Protection Procedures for Primary  and Post Primary Schools’ are available to all school personnel? | YES | NO |
|  | Does the Board have arrangements in place to communicate the school’s child protection policy to new school personnel? | YES | NO |
|  | Is the Board satisfied that all school personnel have been made aware of their responsibilities under the ‘Child Protection Procedures for Primary and Post Primary Schools’? | YES | NO |
|  | Since the Board’s last annual review, was the Board informed of any child protection  reports made to the HSE/An Garda Síochána by the DLP? | YES | NO |
|  | Since the Board’s last annual review, was the Board informed of any cases where the DLP sought advice from the HSE and as a result of this advice, no report to the HSE was made? | YES | NO |
|  | Is the Board satisfied that the child protection procedures in relation to the making of reports to the HSE/ An Garda Síochána were appropriately followed? | YES | NO |
|  | Were child protection matters reported to the Board appropriately recorded in the Board minutes? | YES | NO |
|  | Is the Board satisfied that all records relating to child protection are appropriately filed and stored securely? | YES | NO |
|  | Has the Board ensured that the Parents’ Association has been provided with the school’s child protection policy? | YES | NO |

**Ratification of Policy**

This policy will be reviewed by the Board of Management once in every school year.

This policy was adopted by the Board of Management in \_\_\_\_\_\_\_\_\_\_\_\_

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairperson of Board of Management Principal

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of next review: June 2021

The Board further endorses the Principal, Karen Franklin as the school DLP and Siobhan English as Deputy DLP.

On behalf of the Board of Management:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Chairperson) Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Child Protection Contacts**

**Designated Liaison Person**

**Karen Franklin**

**Deputy DLP**

**Siobhán English**

**Garda Station**

**Telephone: 382947 (Bruff)**

**Local Contact For**

**‘The Children and Family Social Services of the HSE’**

**TELEPHONE: 061) 457102 (Ballynanty)**

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**061) 381 371**

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